



STUDIO POLICIES & GUIDELINES

- **Dress Code:** Students are expected to adhere to proper dress and hair standards during all classes and rehearsals. Those not in compliance will not be permitted to participate.
- **Cellphones:** Please silence and store cellphones while in the studio.
- **Studio Cleanliness:** Help us maintain our beautiful studio by refraining from eating or drinking inside (water only).
- **Clean-Up:** Students must clean up after themselves, including all personal belongings and trash, after each class. Respect for the space and others is important to us.
- **Parent Access:** Parents are not permitted to enter the studio during class time. Please contact us at 561-887-7911 or info@creativesoulsdance.com for any inquiries.
- **Attendance Policy:** Students missing 2 or more excused/unexcused classes may risk losing their part or placement in a dance piece, performance, or special activity. It is their responsibility to learn missed choreography before returning to class.
- **Communication:** Parents/Students are responsible for communicating absences and tardiness to the studio by calling/emailing/texting.
- **Contact Protocol:** Please refrain from contacting instructors through personal phone/email/social media. Use the studio phone/email for any studio needs. Thank you for your cooperation and understanding on this.
- **Behavior Expectations:** Parents and students are expected to behave in a friendly, professional manner. Inappropriate language or behavior will result in dismissal.
- **Drop-Off/Pick-Up:** Parents should drop off/pick up students at class time, ensuring arrival no more than 5 minutes before class and immediate pickup after class.
- **Studio Updates:** Parents and students are responsible for staying up to date with all studio correspondence, including emails, group text messages, social media, and paper announcements. Check the whiteboard in the waiting area for important updates and information.
- **Class/Level Placements:** Class/Level placements are at the discretion of the Instructors and Director. Factors considered include student age, ability, and maturity. Any concerns should be brought to the director's attention.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

Thank you for your cooperation in maintaining a warm and positive atmosphere for learning the art of dance at our studio.



Important Dates 2024-2025

8/4: Thriller Flashmob Rehearsals Begin

9/3: Fall Classes Start

10/6: Breast Cancer Awareness Zumba Masterclass

10/20-10/31: Thriller Flashmob Performances

10/27: Halloween Party

11/24: Friendsgiving Potluck Party

12/18: Santa Baby Burlesque Dance Workshop

12/22: Christmas & Hannukah Party

2/1: Recital Packets Emailed

2/12: Galentine's Heels Dance Workshop

5/11: Mother's Day Brunch

6/1 or 6/8: Recital For All Classes (Tentative)

6/2 or 6/9: Summer Classes Start

Scheduled Holidays & Closings 2024-2025

***Please note that on the following closed holidays,
refunds will not be offered.**

9/2: Labor Day

11/1: Veterans Day

11/28-11/29: Thanksgiving Break

12/24-1/4: Winter Break (**1/5:** Classes Resume)

1/20: Martin Luther King Jr.

2/17: President's Day

3/24-3/28: Spring Break (**3/29:** Classes Resume)

4/18-4/20: Spring Holiday

5/26: Memorial Day



CREATIVE SOULS DANCE COMPANY

REGISTRATION FORM 2024-2025

STUDENT(S) ENROLLING:

1. First Name: _____ Last Name: _____ DOB: _____ Sex: _____ Grade: _____

Classes registering for: _____

**Any Medical Condition: _____

2. First Name: _____ Last Name: _____ DOB: _____ Sex: _____ Grade: _____

Classes registering for: _____

**Any Medical Condition: _____

3. First Name: _____ Last Name: _____ DOB: _____ Sex: _____ Grade: _____

Classes registering for: _____

**Any Medical Condition: _____

STUDENT/PARENT/GUARDIAN INFORMATION: (Please print neatly)

Last Name: _____ First Name: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Phone (Cell): _____ Phone (Work): _____

Email: _____

**Alternate Emergency Contact: _____ Phone: _____

*****Office use only – Please do not fill out this box*****

Promotional/Family Discount: _____ % Type of discount: _____

Registration Fee: _____ Prorated Tuition: _____



I understand that tuition must be paid in monthly instalments due the 1st of each month. Tuition is charged by automatic withdrawal from my credit card stated below. I authorize Creative Souls Dance LLC to debit my account every calendar month until I finish the season or discontinue my classes (30 days' notice required). (Visa, Mater Card or Discover)

Parent or Student Signature (if student is over 18 yrs)

Date

BILLING INFORMATION: (Please print neatly)

Last Name: _____ First Name: _____

Billing Address: _____ City: _____ State: _____ Zip: _____

Phone (Cell): _____ Phone (Work): _____

Card Number: _____ Exp date: _____ CVS Code: _____

PLEASE READ AND INITIAL:

_____ I acknowledge to have read the terms of this agreement in its entirety. I understand that under the terms of this agreement, the Dance Studio obligates itself to furnish the student with competent instruction and suitable facilities for teaching lessons. All class sessions are supervised by qualified personnel trained in the procedures and traditions of dance instruction.

_____ Student(s) hereby represent that he/she is physically able to take the prescribed course of instruction. I recognize that participation requires physical exertion that may be strenuous at times and may cause physical injury and I am fully aware of the risks and hazards involved. I understand that it is my responsibility to consult with a physician prior to and regarding participation.

_____ I understand that the tuition fees are to be paid in the specific installments based on the dancer's registration of total classes and is not affected by lesson schedule and/or attendance. Payment for each class, workshop, and private lesson are due and payable prior to each scheduled class, workshop, and private lesson. You/Your child may not attend class until payment is received.

_____ I understand that I am to keep a valid credit card on file in my account at all times, available for the automated withdrawals.

_____ **Payments are due on the 1st of the month.** You agree that your monthly packages are calculated on an annual/session basis and will stay the same as some months have more classes than others, along with School Breaks, Holidays and Closings. **Credit Cards declined will be charged a \$10.00 late fee if other payment is not received same day.**

_____ I agree to pay the facility for instructional services rendered and fees associated, payable in installations as agreed. I understand that my account will be debited on the day and in the amount agreed to with the Studio. **A \$15.00 late charge will be assessed for any accounts that are 10 days past due.**

_____ I understand that the tuition in this agreement is monthly tuition. Recital fees, costumes, tickets, photography packages, videos, performance fees, competition fees, etc. are NOT included in tuition.



_____ All cancellations and moving of appointments/lessons are to be communicated in writing to Creative Souls Dance LLC at least 24 hours prior to the scheduled time. There are no refunds or credits for missed classes or private lessons. Classes and lessons may be made up in cases of illness or emergencies only and must be taken within 30 days of absence. Please schedule make-up classes and lessons at the office.

_____ I understand that 30-day notice is required should we decide to cancel our student(s) enrollment. One-month notice from the FIRST DAY of the month is required to discontinue any classes. IF NOTICE TO DISCONTINUE CLASSES IS GIVEN AFTER THE FIRST DAY OF THE MONTH, YOUR CREDIT CARD WILL BE CHARGED FOR THE CLASS(ES) THE FOLLOWING MONTH AND WILL BE YOUR FINAL PAYMENT. Withdrawal must be done in writing and dropped off to the studio, or by email, and will not be accepted over the phone. I understand that I/we are responsible to pay for any fees that have been assessed prior to cancellation of enrollment.

_____ I acknowledge that Creative Souls Dance LLC is not responsible for any injuries a pupil may receive while on the premises. Each student assumes the risk involved in participating in any dance related classes or performances. I release the school, its staff members, and any fellow students from any liabilities resulting from any personal injury and/or loss of personal property. I hereby agree to all the terms and conditions of the liability waiver.

_____ I will faithfully comply with all rules and regulations of Creative Souls Dance LLC. I further understand that failure to complete lessons/classes does not relieve me of my obligation to pay the tuition in full. I also agree that no tuition will be returned to a student for any reason.

_____ I understand that it is my responsibility to stay up to date on studio information through email, group text messages, social media, and paper announcements. Throughout the year, Creative Souls Dance LLC will send important information regarding performances, events, parent updates, etc. I also understand that it's my responsibility to inform the Studio of any address or telephone number change.

_____ To avoid student distraction, I understand that parents do not enter the studio while class is in session.

_____ For the safety of all students, I understand that its best for everyone to drop off and pick up on time. Creative Souls Dance LLC are unable to watch the students while other classes and lessons are going on. Students are requested to check outside for their ride when class is over. If I am late, I understand that I will need to park and walk into the studio to get them. Creative Souls Dance LLC are not responsible for providing before or after class care for students. Students are not to be left at the studio for excessive time before, during or after class.

_____ All parents and students will always conduct themselves in the utmost appropriate manner, including performances and events outside of the Studio, representing Creative Souls Dance LLC. We reserve the right to forfeit this agreement and to remove a student from our studio for any actions we deem as misconduct and/or inappropriate by the student, family member, or friend of the student.

_____ There are no refunds at any time, including missed classes for personal reasons, inclement weather or acts of God. I understand that if Palm Beach County Schools are closed due to inclement weather, all classes will be canceled for that day as well. However, your account may be frozen due to a doctor documented medial excuse. These will be dealt with on an individual basis and are at the discretion of the executive Director.

_____ Creative Souls Dance LLC will be videotaping and/or taking photographs of our students in class, special events and performances. I give the Studio permission to use these photographs and videos for publicity purposes.



LIABILITY RELEASE AGREEMENT

1. I understand and agree that in participating in the activity of any class, lessons, workshop, rehearsal or performance (the “Activity”), there is a possibility of physical injury and, in rare circumstances, death. I agree to release and hold harmless both *Rosalie Galante* and *Creative Souls Dance LLC*, including its owners, officers, directors, teachers, dancers, staff members, and facilities from any cause of action, claims, or demands now and in the future. I will not hold *Rosalie Galante* and *Creative Souls Dance LLC* liable for any personal injury or any personal property damage, which may occur on the premises before, during or after classes. Furthermore, I understand that I should be aware of my physical limitations and agree not to exceed them. Further, I authorize and agree that *Rosalie Galante* and/or *Creative Souls Dance LLC* may take and use photographs/videos of me for purposes of record keeping, advertising, and marketing. I understand that I do not have any rights to these photographs/videos and will not be compensated for the same.
2. **ASSUMPTION OF THE RISKS AND RELEASE.** I recognize that there are certain inherent risks associated with the above described Activity and I assume full responsibility for personal injury to myself and (if applicable) my family members, and further release and discharge *Rosalie Galante* and *Creative Souls Dance LLC* including its owners, officers, directors, teachers, dancers, staff members, and facilities for injury, loss or damage arising out of my or my family’s participation in the Activity, whether caused by the fault of myself, my family, *Rosalie Galante* and *Creative Souls Dance LLC* including its owners, member, officers, managers, directors, teachers, dancers, staff members, and facilities, or other third parties. **COVID-19:** An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and other people with underlying medical conditions are especially vulnerable. By participating in any Activity organized by *Creative Souls Dance LLC* and/or *Rosalie Galante*, I voluntarily assume all risks related to exposure to COVID-19. To the extent that statute or case law does not prohibit releases for ordinary negligence, this release is also for such negligence on the part of *Rosalie Galante* and *Creative Souls Dance LLC*, including its owners, officers, directors, teachers, dancers, staff members.
3. **INDEMNIFICATION.** I agree to indemnify and defend *Rosalie Galante* and *Creative Souls Dance LLC* including its owners, officers, directors, teachers, dancers, staff members, and facilities, against all claims, causes of action, damages, judgements, costs or expenses, including attorney fees and other litigation costs, which may in any way arise from my or my family’s participation in the Activity.
4. **FEES.** In the event that any damage to equipment or facilities occurs as a result of my or my family’s willful actions, neglect or recklessness, I acknowledge and agree to be held liable for any and all costs and fees associated with any such actions of neglect or recklessness.
5. **APPLICABLE LAW.** I agree that this Release shall be governed for all purposes by Florida law, without regard to any conflict of law principles. This Release supersedes any and all previous oral or written promises or other agreements.
6. **NO DURESS.** I agree and acknowledge that I am under no pressure or duress to sign this Agreement and that I have been given a reasonable opportunity to review it before signing. I further agree and acknowledge that I am free to have my own legal counsel review this Agreement if I so desire. I further agree and acknowledge that *Rosalie Galante* and *Creative Souls Dance LLC*, have offered to refund any fees I have paid to participate in the Activity if I choose not to sign this Agreement.
7. **ARM’S LENGTH AGREEMENT.** This Agreement and each of its terms are the product of an arm’s length negotiation between the Parties. In the event any ambiguity is found to exist in the interpretation of this Agreement, or any of its provisions, the Parties, and each of them, explicitly reject the application of any legal or equitable rule of interpretation which would lead to a construction either “for” or “against” a particular party based upon their status as the drafter of a specific term, language, or provision giving rise to such ambiguity.
8. **ENFORCEABILITY.** The invalidity or unenforceability of any provision of this Agreement, whether standing alone or as applied to a particular occurrence or circumstance, shall not affect the validity or enforceability of any other provision of this Agreement or of any other applications of such provision, as the case may be, and such invalid or unenforceable provision shall be deemed not to be a part of this Agreement.
9. **DISPUTE RESOLUTION.** The Parties will attempt to resolve any dispute arising out of or relating to this Agreement through friendly negotiations amongst the Parties. If the matter is not resolved by negotiation, the Parties will resolve the dispute using the below Alternative Dispute Resolution (ADR) procedure. Any controversies or disputes arising out



of or relating to this Agreement will be submitted to mediation in accordance with any statutory rules of mediation. If mediation does not successfully resolve the dispute, then the Parties may proceed to seek an alternative form of resolution in accordance with any other rights and remedies afforded to them by law.

I HAVE READ THIS DOCUMENT AND UNDERSTAND IT. I FURHTER UNDERSTAND THAT BY SIGNING THIS RELEASE, I VOLUNTARILY SURRENDER CERTAIN LEGAL RIGHTS.

THIS WAIVER AND RELEASE OF LIABILITY SHALL REMAIN IN EFFECT FOR THE DURATION OF MY PARTICIPATION IN THE ACTIVITY, DURING THIS INITIAL AND ALL SUBSEQUENT EVENTS OF PARTICIPATION.

Parent or Student Signature (if student is over 18 yrs)

Date

Parent or Student Print Name (if student is over 18 yrs)



RECITAL FEES AGREEMENT 2024-2025

Please read the following information that pertains to our annual performance. These are important dates, so remember to mark them on our calendar. **The tentative Dance Recital date is Sunday, June 1, 2025, or June 8, 2025.**

PLEASE READ AND INITIAL:

_____ **Recital deposits will be automatically charged to the card on file for you/your student as of 12/01/2024.** Your Recital deposit is 50% of the total of your Recital Fees. Payments towards Recital Fees can be made any time once the season starts. **Any deposits accepted after 12/01/2024 will have a \$15.00 late fee.**

_____ **If you/your student will not be participating** in the performance, please see the desk before **12/01/2024** to ensure you are not charged.

_____ All remaining **Recital Fee Balances will be automatically charged on 02/01/2025.**

_____ There will be **NO refunds** at any time on money paid for recital fees.

_____ Measurements for costumes will be done in **December** throughout the month. Please make sure your child is in class to be measured.

_____ Additional programs, t-shirts, and photo packages will be available to add to your recital package.

RECITAL PACKAGE CHOICE: **Please choose your recital package.**

_____ **Crystal Package \$275.00:** 1 Costume with accessories and 1 tights. Video of entire recital, Recital T-Shirt, Participation Medal/Trophy, Printed Class picture, Recital program, Participation in all dress rehearsals and recital in a professional theater. Individual professional pictures (3 poses) for 1 class. 1 quarter page Love Lines Ad in the program.

_____ **Platinum Package \$220.00:** 1 Costume with accessories and 1 tights. Video of entire recital, Recital T-Shirt, Participation Medal/Trophy, Printed Class picture, Recital program, Participation in all dress rehearsals and recital in a professional theater. Individual professional pictures (3 poses) for 1 class.

_____ **Gold Package \$175.00:** 1 Costume with accessories and 1 tights. Video of entire recital, Recital T-Shirt, Participation Medal/Trophy, Printed Class picture, Recital program, Participation in all dress rehearsals and recital in a professional theater.

I have read and understand all the above information regarding this year's Recital Fees and costume purchase details.

Parent or Student Signature (if student is over 18 yrs)

Date

Parent or Student Print Name (if student is over 18 yrs)

Please note that NO costume will be ordered without the deposit having been paid. No Exceptions!

There will be a recital packet sent out in February discussing rehearsal dates, pictures, performance times and location, ticket information, and volunteer opportunities.



CREATIVE SOULS DANCE LLC
DRESS CODE

Today's Date: _____

Student Full Name: _____ Age: _____

Parent Full Name: _____ Phone Number: _____

Dress code for Creative Souls Dance LLC has been established for the teachers' and students' benefit. Our dress code ensures that students receive the best possible instruction, minimize injury, increase focus, and develop a strong sense of self-confidence and studio unity. Proper dress code allows teachers to identify students' bodies in order to address alignment, posture, and presence. Please label all items with your students' name. The studio is not responsible for lost items. No jewelry is permitted during class. Students will not be permitted to participate in class if dress code policy is not strictly followed.

SHOES. Appropriate dance shoes must be worn for all classes. For hygiene reasons, please do not wear dance shoes outside of the studio. A proper fit is extremely important for correct use of the feet. All dance shoes should be snug for better connection to the floor. Dance shoes tend to stretch and often become too big. No flip flops or boots allowed.

HAIR. Hair should be neat and away from the eyes for all classes. If hair is shoulder length or longer it must be pulled back into a ponytail.

CLOTHING. Appropriate dance attire must be worn for all classes to avoid injuries and avoid distraction. The dress code ensures that your child's teacher will be able to see all the students' alignment and positioning. No jeans or school uniforms allowed. Shorts must be worn under skirts.

<u>DANCE STYLE</u>	<u>SHOES</u>	<u>DANCEWEAR</u>
Acro Dance	Barefoot	Leotards with black dance shorts or leggings.
Creative Movement	Pink or Black Ballet Slippers (Canvas/Leather)	Leotards with black dance shorts, skirt or leggings.
Ballet	Pink or Black Ballet Slippers (Canvas/Leather)	Leotards with black dance shorts, skirt or leggings.
Jazz	Tan Capezio Jazz Shoe or Black Jazz Dance Sneaker	Leotards with black dance shorts, skirt or leggings.
Hip Hop	Sneakers/Tennis Shoes designated for indoor use only	Leggings, pants, capris, biker shorts, stretch tanks, t-shirts, and sweaters.
Latin/Ballroom	Dark Tan Satin block heels (1.4 inch)	Leotards or Ballroom Body Suits of any color with a black rhythm skirt.

Date: _____ Parent\Adult Printed Name: _____

Date: _____ Parent\Adult Signature: _____



CREATIVE SOULS DANCE LLC
DRESS CODE (Adults)

Today's Date: _____

Student Full Name: _____

Preferred Dance Style: _____

Dress code for Creative Souls Dance LLC has been established for the teachers' and students' benefit. Our dress code ensures that students receive the best possible instruction, minimize injury, increase focus, and develop a strong sense of self-confidence and studio unity. Proper dress code allows teachers to identify students' bodies in order to address alignment, posture, and presence. Please label all items with your students' name. The studio is not responsible for lost items. No jewelry is permitted during class. Students will not be permitted to participate in class if dress code policy is not strictly followed.

SHOES. Appropriate dance shoes must be worn for all classes. For hygiene reasons, please do not wear dance shoes outside of the studio. A proper fit is extremely important for correct use of the feet. All dance shoes should be snug for better connection to the floor. Dance shoes tend to stretch and often become too big. No flip flops or boots allowed.
CLOTHING. Appropriate dance attire must be worn for all classes to avoid injuries and avoid distraction. The dress code ensures that your teacher will be able to see all the students' alignment and positioning. No jeans allowed.

<u>DANCE STYLE</u>	<u>SHOES</u>	<u>DANCEWEAR</u>
Fitness	Sneakers/Jazz Dance Sneaker/Tennis Shoes designated for indoor use only	Comfortable fitness attire.
Jazz	Tan or Black Capezio Jazz Shoe or Black Jazz Dance Sneaker	Leotard or fitted top with dance shorts, skirt or leggings.
Burlesque	Tan or Black Capezio Jazz Shoe/ Black Jazz Dance Sneaker/ Dance Heels (Suede Sole)	Leotards or fitted top with dance shorts, leggings or pants.
Heels	Open Toe Flare Heels (Suede Sole)	Leotards with black dance shorts, skirt or leggings.
Hip Hop	Sneakers/Tennis Shoes designated for indoor use only	Leggings, pants, capris, biker shorts, stretch tanks, t-shirts, and sweaters.
Latin/Social (Ladies)	Open Toe Dark Tan Satin Flare Heels (Suede Sole)	Leotards or Body Suits of any color with a black rhythm skirt.
Latin/Social (Men)	Mens Black Dance Club Shoe (Suede Sole)	Fitted top, pants or shorts.
Ballroom (Ladies)	Closed Toe Flesh Satin Flare Heels (Suede Sole)	Leotards or Body Suits of any color with a Ballroom skirt.
Ballroom (Men)	Mens Black Leather Dance Shoe (Suede Sole)	Fitted top, pants or shorts.

Date: _____ Printed Name: _____

Date: _____ Signature: _____

Ballroom and Latin

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